



Alcohol and Gaming Commission of Ontario

# Brewers Retail Inc. Store Opening, Closing or Relocation Guide

JUNE 2017



AGCO

Alcohol and Gaming  
Commission of Ontario

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Disponible en français

The Alcohol and Gaming Commission of Ontario (AGCO) must be notified any time a Brewers Retail Inc. store is opened, closed or relocated.

To provide this information, please create and/or log into your iAGCO account, which may be accessed from the AGCO website at [www.agco.ca](http://www.agco.ca).

## Brewers Retail Inc. New Store Opening

Brewers Retail Inc. must obtain written AGCO approval before opening a new Beer Store. This application and supporting documents must be received at least **90 days** prior to the date of the new store opening.

Applicants must provide:

- The date the new store is opening;
- The physical address of the new store;
- A map showing the new location and other Brewers Retail Inc. stores in the community, as well as any nearby schools and churches;
- A completed **Municipal Information for a Retail Store Authorization** form;
- Any additional (supplementary) documents which could help in the review process.

## Brewers Retail Inc. Store Relocation

Brewers Retail Inc. must obtain written AGCO approval before relocating a Beer Store. This application and supporting documents must be received at least **90 days** prior to opening the new location.

Applicants must provide:

- The date the current store is closing;
- The date the new store is opening;
- The physical address of the new store;
- A map showing the new location and other Brewers Retail Inc. stores in the community, as well as any nearby schools and churches;
- A completed **Municipal Information for a Retail Store Authorization** form;
- Any additional (supplementary) documents which could help in the review process.

## Brewers Retail Inc. Store Closing

Brewers Retail Inc. must notify the AGCO of any store closures. This notification must be received at least **90 days** prior to the date of the store closing.

Applicants must provide:

- The date the store is closing;
- The physical address of the store that is closing;
- Any additional (supplementary) documents which could help in the review process.

For assistance using the iAGCO online application portal, please contact Customer Service at the Alcohol and Gaming Commission of Ontario at 1 800 522-2876 (toll free) or 416 326-8700.