



**Alcohol and Gaming Commission of Ontario  
Licensing and Registration**

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# Electronic Raffle Solution Review Form

## 1. Charitable/Religious Organization Name

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## 2. Location

Address		
City/Town	Province/State	Postal/Zip Code

## 3. Municipality

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## 4. Will you be using an electronic raffle supplier and solution to conduct a raffle? **(View the list of registered electronic raffle suppliers here)**

Yes  No

If **YES**, please set out below the name of the electronic raffle solution (as provided by the electronic raffle supplier), and the functions that will be automated when using the solution.  
*(Refer to Appendix A for more information.)*

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## 5. Do you plan to use an electronic raffle solution developed by your Charity/Organization to conduct a raffle?

Yes  No

6. Has the electronic raffle solution been assessed and approved by AGCO?

Yes  No

a) If **YES**, please provide the name of the raffle solution.

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b) If **No**, please describe the functions that will be automated when using the proposed electronic raffle solution. (*Refer to Appendix A for more information.*)

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**7. Contact Information**

Print Name		Title	
Business Telephone Number (     )                      Ext.		Email Address	

**8. Signature**

Signature	Date		
	yyyy	mm	dd

# Appendix A

## Information for Applicants

Applicants may develop their own electronic raffle platform or use an AGCO-approved solution provided by a registered supplier.

- All proposed solutions, including any subsequent modifications will be subject to assessment and approval by the AGCO's Technical and Laboratory Services (T&LS) prior to being used for a raffle event.
- An 'Electronic Raffle Solution Review Form' must be submitted to the AGCO in order to have the electronic raffle solution assessed.
- Applicants that have developed an electronic raffle solution, which has been approved by the AGCO, may only use this solution for their charity's raffles. Providing this solution to another charity / organization is not permitted, unless the applicant is a registered supplier with the AGCO.

## Solution Assessment Level 1

If the electronic raffle solution includes only the following functionality, it will require a minimal assessment conducted by the AGCO to ensure there are no integrity, security or audit issues:

1. **Taking ticket orders online**
2. **Processing payments online**
3. **Generating a ticket / number**

All other aspects of the draw cannot be integrated into the solution. The activities other than taking ticket orders, processing payments and generating ticket/number must be done manually unless using an approved electronic raffle solution (e.g. An RNG may only be used as part of an approved electronic raffle solution).

This type of assessment process typically takes 3-4 weeks. AGCO approval for the solution may be required. Early consultation with the AGCO allows for effective planning of the deployment of a new electronic raffle solution, and aids in efficient approvals. Any applicable lab fees are the applicant's responsibility and will be estimated by the TL&S at the start of the assessment period.

## Solution Assessment Level 2

If the electronic raffle solution includes the functionality mentioned above, as well as any of the following functionality, it will require a more extensive assessment conducted by the TL&S to ensure there are no integrity, security or audit issues.

1. **Taking ticket orders online**
2. **Processing payments online**
3. **Generating a ticket / number**
4. **Conducting the Draw (RNG)**
5. **Communicating outcome to player**
6. **Distributing prizes**

This type of assessment process typically takes 1-2 months. The AGCO approval for the solution is required. Early consultation with the AGCO allow for effective planning of the deployment of a new electronic raffle solution, and aids in efficient approvals. Any applicable lab fees are the applicant's responsibility and will be estimated by TL&S at the start of the assessment period.