

Lottery Line

MAY/JUNE 2016

Alcohol and Gaming Commission of Ontario
90 Sheppard Avenue East, Suite 200
Toronto, Ontario
M2N 0A4

Reader Survey

Take this brief survey and let us know what you think about Lottery Line!

It will take just **two minutes** to complete.

Please click on: <https://www.surveymonkey.com/r/lotteryline>

Survey will be open until June 17th.



Reminder

Renew your lottery registration before it expires

We remind lottery ticket sellers to ensure they renew their registration before the expiry date. Lottery ticket seller's registrations are valid for one year, and then they expire. Registrants are responsible for making sure that the registration does not expire. If a registration expires, you cannot sell OLG lottery products or BOTs on behalf of a charity. In the case of OLG lottery products, if your registration expires, the AGCO will advise the OLG and any lottery terminal will be immediately turned off until the registration is renewed. The AGCO will send out a notice or renewal application form (Form 6179E) 60 days prior to the expiry date. This form must be completed and returned to the AGCO before the expiry date. There is no fee for this renewal.



The onus is on the lottery ticket seller to ensure that their registration as a seller remains current and is properly renewed. Any individual/s, who are not the owner of the business but carry out responsibilities of a lottery retailer manager, must be registered as a Category 1 Gaming Assistant. ■

Change of ownership must be reported

Lottery ticket sellers are also reminded that registrations are not transferable. In situations where there is a pending change of ownership, the new owner must submit a completed Seller Application Form (6179E) with all the required supporting documentation at least four weeks prior to the scheduled change of ownership date. For postponement to a change of ownership date, the lottery seller must notify the AGCO and OLG in writing prior to the original requested date. It is illegal to operate under someone else's registration.

Within five days

Applicants are responsible for notifying the Registrar of Alcohol and Gaming in writing within five days of any

material changes to the information supplied on the application form. This includes address changes, and changes of directors, officers or shareholders.

The registration of a corporation or a partnership as a supplier shall be deemed to expire immediately upon any change in the officers or directors of a corporation or any change in the membership of the partnership, unless the Registrar has consented in writing to the change.

Often, these changes are submitted at the last moment, sometimes with incomplete documentation, which can lead to the cancellation of a registration. It is illegal to sell lottery tickets with an expired/cancelled registration. ■

Keeping your lottery ticket seller registration in good standing

- Don't allow illegal gaming machines, counterfeit DVDs or illegal TTC tokens/tickets on your premises
- Make sure lottery products are not sold to anyone under 18 years of age
- Ensure your AGCO lottery ticket seller registration does not expire
- Have your lottery seller registration available for inspection at all times
- Do not buy, check, validate or redeem your lottery tickets at your own store
- Only sell, validate and redeem tickets for customers who are present in the store
- Advise AGCO of any material changes to your registration. ■

