ATTENTION
Lottery Retailers

AGCO
Alcohol and Gaming Commission of Ontario
Ontario

Applying for a New Registration

Note: You will complete all of your AGCO-related transactions online using the iAGCO portal at **www.agco.ca/iAGCO**

Are you using iAGCO for the first time?

1. Go to the iAGCO online portal at **www.agco.ca/iAGCO**

2. Click on **Create a New Account** at the top of the page to register your account

3. Complete all the details on the screen. If you have received your online access code, enter it under the online access code section:

   - If you already have a current Lottery Retailer Registration, you will receive your online access code in your renewal letter 60 days before your registration is set to expire.

   - You can also call AGCO Customer Service at 416-326-8700 or toll free 1-800-522-2876 during regular business hours to receive an online access code to update your registration details at any time.

   - The online access code is used to link your iAGCO account to your information already on file with AGCO.

   - New applicants do not require an online access code to apply.

4. Ensure you have confirmed your account registration via the confirmation email sent by iAGCO.

5. Please make sure the mailing address you have provided to the AGCO is up to date.

How to apply for a new registration?

1. Log into your iAGCO account at **www.agco.ca/iAGCO**

2. Click on the link to **Start a New Application** under **New Applications**; select Gaming Registrations on the **New Application** screen and then choose **Seller** as the Type of application on the following screen.

3. Proceed through all of the screens and answer all of the questions and, provide any required documentation.

important

If you have multiple registrations to renew:

✔ Start the first renewal by clicking on the **Renew** button against the registration in the Main menu page after you have logged into iAGCO.

✔ Ensure to *check your email inbox, click on the link to complete* and submit your disclosure forms to the AGCO.

✔ Proceed to renew the other registrations on the Main Menu page.